

TEXAS WORKFORCE COMMISSION
LOCAL WORKFORCE DEVELOPMENT BOARD
REVIEW & COMMENTS FORM
SKILLS DEVELOPMENT FUND PROGRAM

An applicant submitting a Skills Development Fund proposal to the Texas Workforce Commission (TWC) is required to obtain the review and comments of the Local Workforce Development Board (Board) in the workforce area where the trainees will be employed upon the completion of training. This information must then be submitted with the applicant's proposal package prior to TWC's evaluation of the grant request.

Name of Applicant:

Grant Amount Requested: \$

Name of Board:

Instructions to Board Reviewer: The above applicant is submitting a Skills Development Fund (SDF) proposal to TWC to be considered for funding. Please provide the Board's assessment of the proposed project by answering the questions below. Your input is appreciated and is strongly considered in determining funding awards.

- 1. Did the Board review the applicant's complete SDF proposal package, including the attachments?**

Board Response:

- 2. Describe how the Board participated in the development of the proposal.**

Board Response:

- 3. What resources has the Board committed to the proposed project (e.g., local activity funds, supportive services, etc.)?**

Board Response:

- 4. What role will the Board have in the proposed training project if a grant is awarded (e.g., outreach and recruitment, support services, etc.)?**

Board Response:

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5. How does the proposed project support the Board’s strategic goals and objectives?

Board Response:

6. How does the proposed project support the Board’s locally targeted industries and demand occupations?

Board Response:

7. How does the proposed project complement the training activities implemented by the Board in the local area?

Board Response:

8. What are the strengths of the proposed project?

Board Response:

9. Did the Board identify any areas of concern or weaknesses of the proposed project that were not addressed by the applicant?

Board Response:

10. What other unique factors should be considered in TWC’s evaluation of this proposal?

Board Response:

11. Would funding this project promote the best use of SDF program funds in your area? Please explain.

Board Response:

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This form was completed by:

Signature of Board's Authorized Reviewer

Title of Reviewer

Typed Name of Reviewer

Date